**Clock Tower Reparation & Restoration Committee**

**15th July 2025**

**Council Chamber**

**6.30pm - 8.30pm**

**Minutes**

**Attendees: Cllrs. Beard, Kay, Dix and Fullerton, & Laura-Jade Schroeder (Town Clerk)**

1. **There were apologies from Cllr Penny**
2. **There were no declarations of interest**
3. **There were no dispensation requests**
4. **The minutes of 17th June 2025 were proposed (RD), seconded (PK) and unanimously agreed.**

**Cllr. Beard signed a copy of the minutes, as a true record.**

1. **There were no matters arising from the Minutes of 17th June 2025**
2. **There were no members of the public present**
3. **To receive update re: AHF EOI**

The Town Clerk updated regarding the EOI that has been submitted and the further questions that have been responded to. We are at RIBA stage 3 currently. RIBA stage 4 is transferring to working drawings of what we want done. We need to complete that stage to be in a position to apply in September. AHF would prefer a focus on the visual aspects, so keep this in mind. Consider sand-blasting the tower to clean it up – to check with Oliver.

1. **To consider progressing with RIBA stage 4**

Cllr Beard updated on what we need to do to complete stage 4.

It was proposed (MB), seconded (PK) and unanimously agreed:

**Recommendation: To instruct DHVA and Mann-Williams to proceed with RIBA stage 4 work.**

1. **To consider re-applying to NLHF**

The Town Clerk updated that we are able to re-apply after 3 months following the initial rejection. We’ve also received information regarding the Creative Foundations Fund from the Arts Council. It was agreed that it was worth submitting an EOI to cover artistic additions, such as stained-glass windows. The Town Clerk and Cllr Beard will work on this for submission by 25th July.

**Meeting ended 19:10pm**